

## Artisan's Asylum Community Volunteer Project Committees

January 2014

Goal: to engage the resources of the Artisan's Asylum community in specific projects for the betterment of the organization, to increase member engagement in decision-making and problem-solving, and to provide a venue for members and volunteers to connect with one another.

Each committee has a staff/board liaison, to ensure it has the resources, information, and authority it needs to follow through on its ideas, but will be led by volunteer/member captains.

To sign up for a committee, simply send an email to [\[committeelistname\]-subscribe@artisansasylum.com](mailto:[committeelistname]-subscribe@artisansasylum.com), and follow any prompts. The committee listnames are all listed next to the committee names below. We will be using these mailing lists to coordinate committee meetings & activities.

**\*These committees will hopefully be quite active -- we encourage you to conserve your time and energies and focus on just one or two!\***

### **(Low-Hanging Fruit) Fundraising Committee (fundraising-com@)**

An entrepreneurial group that implements a range of easy to implement, quick fundraising projects.

Staff/Board Liaison: Molly (until fundraiser joins the board)

Captain:

Lieutenant:

### **Scholarship Fund Committee (scholarships-com@)**

A group that evaluates applicants for receipt of our new special Scholarship for

Awesome Fund

Staff/Board Liaison: Molly (until fundraiser joins the board)

Captain:

Lieutenant:

### **Events Committee (events-com@)**

From Open Studios to the Mini Maker Faire, this team makes these outreach activities happen

Staff/Board Liaison: Molly

Captain:

Lieutenant:

### **Educational Programming Committee (programs-com@)**

Assist in the evaluation, support, and development of our educational programming

Staff/Board Liaison: Molly, Rahul

Captain:

Lieutenant:

### **Inventory (inventory-com@)**

To update our complete database of capitalized assets and validate no less than annually

Staff/Board Liaison: Rob (confirmed)

Captain:

Lieutenant:

### **Facility Maintenance and Upkeep (facilities-com@)**

To keep the shops and other common areas safe, clean and operational

Staff/Board Liaison: Rob

Captain:

Lieutenant:

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### **Serendipity Feel Good Committee (Fun Committee?) (fun-com@)**

These merry makers spread good cheer and foster a loving environment among the community. Staff/Board Liaison: Molly

Captain:

Lieutenant:

### **Member-related Policies (policies-com@)**

To develop policies that provide clarity for members on the operation of the Asylum and the rules for conduct

Staff/Board Liaison: Mimi, Lenny

Captain:

Lieutenant:

### **Volunteers (volunteers-com@)**

To ensure positive productive and creative volunteer experience inside and outside of committees.

Staff/Board Liaison: Jess, Lenny

Captain:

Lieutenant:

### **Internal Communications Committee (communications-com@)**

The wiki, mailing lists, board office hours, and more. Facilitating clear communication among the members.

Staff/Board Liaison: Lenny

Captain:

Lieutenant:

### **IT Committee (it-com@)**

Working on designated information technology-related projects and offering regular support & troubleshooting.

Staff/Board Liaison: Aaron

Captain:

Lieutenant:

### **By Laws Committee (bylaws-com@)**

Facilitating the institution of a revised set of bylaws

Staff/Board Liaison: Aaron Waychoff

Captain:

Lieutenant: